



Assigning a Hawkes WebTest in D2L with Respondus Monitor

Please note that we do **not** provide direct integration with Respondus Monitor. The directions below walk through a workaround that allows Hawkes tests to be accessed within Respondus Monitor should you be required to use it for remote testing. Please ensure you carefully follow all setup instructions in order for testing to function correctly within your LMS and Respondus Monitor. Students will also need to closely follow the directions that you include in the LMS quiz to successfully submit the assignment in both Hawkes **and** their LMS.

Checklist before starting:

- ✓ **Sync D2L/BrightSpace to your Hawkes course.**
- ✓ **Create a WebTest in Hawkes and assign it to your course.**
 - Turn on the Require Respondus Monitor in your Hawkes Grade Book: Assignments > WebTest> Select the test > Additional Settings

☐ Require Respondus LockDown Browser
☒ Require Respondus Monitor (only available if you have access to Respondus Monitor through your school's LMS)
☐ Allow Paused Attempts
- ✓ **Make the WebTest Deep Link invisible to students.**
 - Students may see the item name in the gradebook, but make sure the Deep Link is not visible.

Deep link to Hawkes WebTest through a D2L Quiz

Go to your course in D2L that will be assigned the Hawkes WebTest using Respondus Monitor and follow these steps.

1. **Create and name a Quiz in D2L.**
 - a. Select **Quizzes** > on **Manage Quizzes** page, select **New Quiz**
 - b. In the **General** area, enter quiz name and detail
2. **Add one question to the quiz with a direct link to Hawkes Webtest**
 - a. Select **Add/Edit Questions**.
 - b. Select **ADD** and then select **SECTION**.
 - Type Section Title (This can be hidden from students.)
 - In **Section Text**, include the following text:

1. Launch this test in Hawkes using the following link:

Click here to access Test Name

2. Complete and submit your test in Hawkes

3. Close the Hawkes tab to return to the D2L tab

4. Answer this question and submit to finish

- Insert a direct link to the Hawkes WebTest in the Section Text:

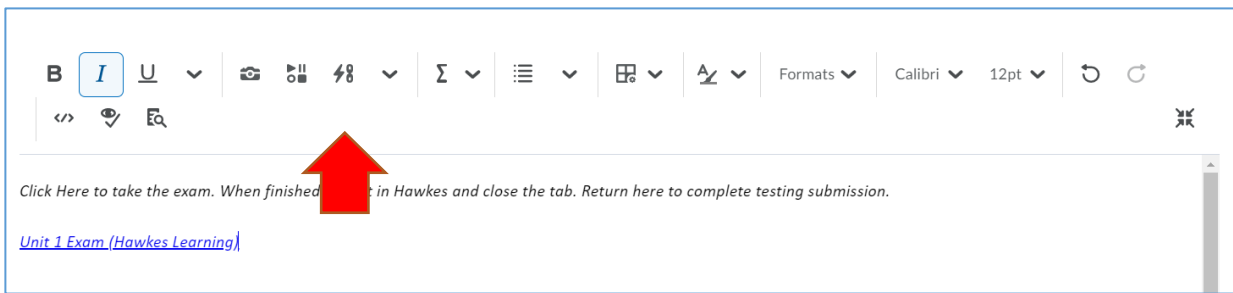
- Select the **enter full screen** icon



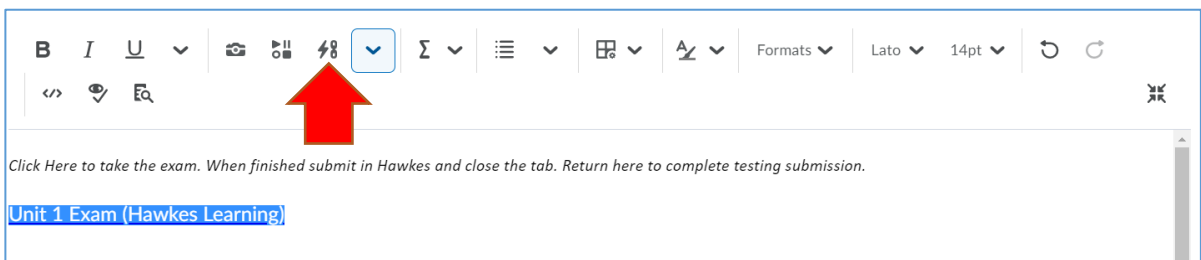
- Select the **Insert Quicklink** icon



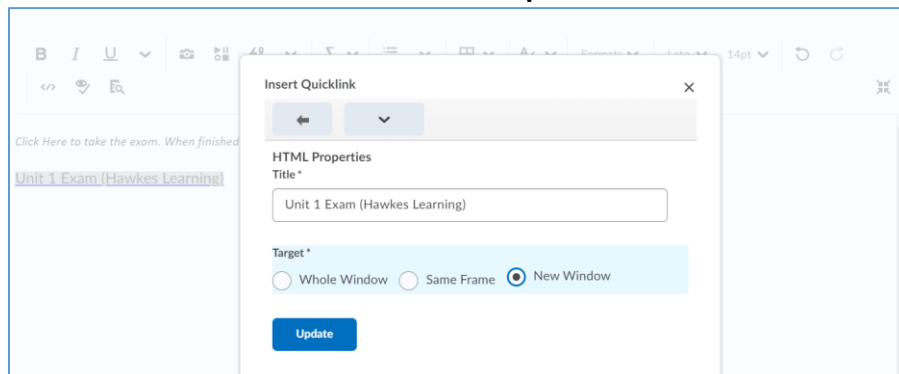
- then select **External Learning Tools**. Select the Hawkes WebTest you want to link.



- Use your mouse to select the highlighted wording **Click here to access Test Name** and select the **Insert Quicklink** icon  again.



- Select **New Window** > select **Update**.



- Exit the text box full screen mode by selecting the **exit full screen** icon .
 - Ensure “Hide Section Text from students” is unchecked and then select **Save**.
- c. Select **ADD**, select **NEW QUESTION**, then select your question type: **True/False**.
- d. Create the following question
- **Question Text:**
- After following the above instructions to take **[TEST NAME]** within Hawkes, return to this page, select True to confirm that you took the test in Hawkes, and submit this Quiz.*
- e. Select **save**

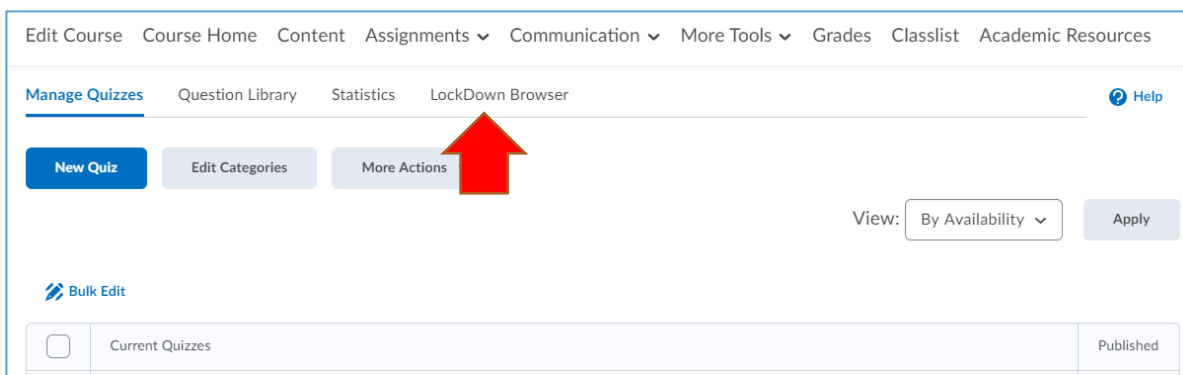
3. Assign Quiz and Update Settings in D2L

- a. Go back to setting for D2L Quiz.
- Restrictions:
 - If you decide to enter a time limit in the Canvas Quiz, set it to be a minimum of **5 minutes more than the settings in the Hawkes WebTest**.

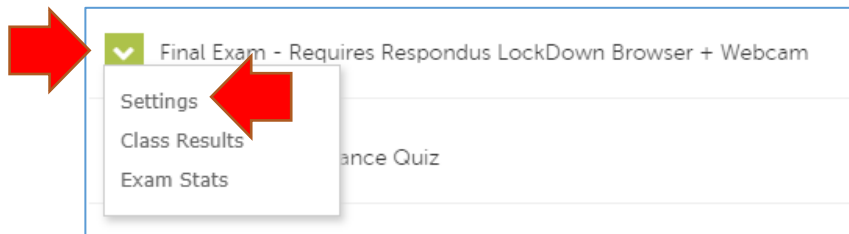
- Add in Start and End Dates that correspond to the start and end dates you entered for the Hawkes WebTest. Select calendar settings.
 - Assessment:
 - The WebTest is graded with Hawkes and is already a graded item through the sync.
 - Attempts can be either limited through D2L or Hawkes WebTest or Both.
 - Submission Views:
 - Make note of how students can review the test.
 - Properties:
 - Include a Description or Introduction if needed
- b. Select **Save** and **Close**.

Enable Respondus LockDown Browser and Respondus LockDown Monitor for the test within D2L:

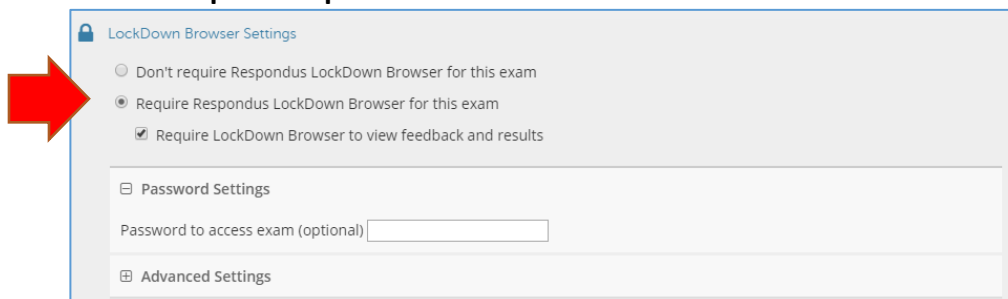
1. Within D2L, select **LockDown Browser**.



2. Select the **down arrow** next to the D2L Quiz name and select **Settings**.

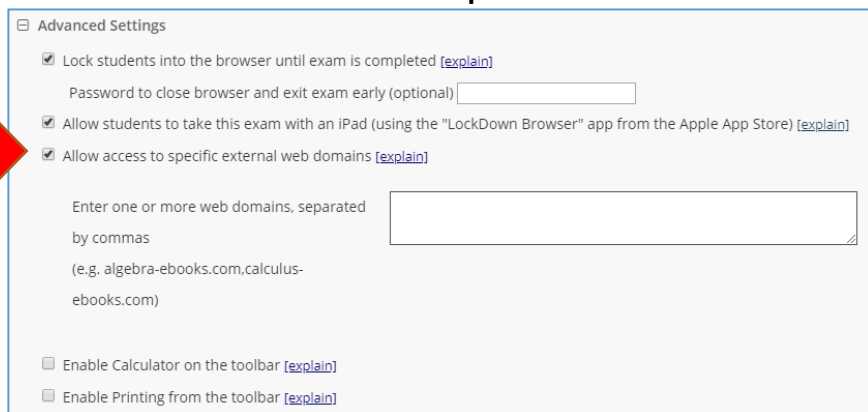


3. Select **“Require Respondus Lockdown Browser for this exam”**.



4. Select **“+”** plus sign to expand the **Advanced Setting**.

5. Select the box to “**Allow access to specific external web domains.**”



☒ Advanced Settings

☒ Lock students into the browser until exam is completed [\[explain\]](#)

Password to close browser and exit exam early (optional)

☒ Allow students to take this exam with an iPad (using the "LockDown Browser" app from the Apple App Store) [\[explain\]](#)

☒ Allow access to specific external web domains [\[explain\]](#)

Enter one or more web domains, separated by commas

(e.g. algebra-ebooks.com, calculus-ebooks.com)

☐ Enable Calculator on the toolbar [\[explain\]](#)

☐ Enable Printing from the toolbar [\[explain\]](#)

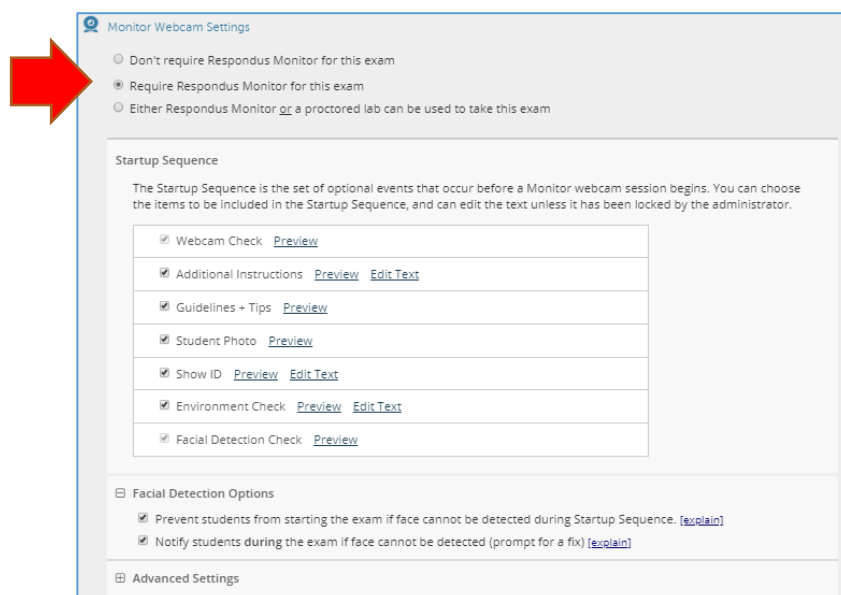
a. Copy and Paste the following URLs into the box:

hawkeslearning.com,
lmssynctool.hawkeslearning.com,
learn.hawkeslearning.com/portal/user,
learn.hawkeslearning.com/portal/user/singlesignon,
learn.hawkeslearning.com/Portal/Test/TestTakeTest,
learn.hawkeslearning.com/Portal/Test/TestIntro,
learn.hawkeslearning.com/Portal/Test/TestCompletion,
learn.hawkeslearning.com/Portal/User/Login,
http://support.hawkeslearning.com/supportcenter/index.php?/article/AA-00621/0/,
[Your Specific LMS URL – see below instructions]

*The **[Your Specific LMS URL]** is school-specific. It is the URL that is listed when logged into your D2L account. It is everything *after* the <https://www>. and ends with .edu or .com. For example, in the screenshot below, the URL needed would be the highlighted portion.

<https://partners.brightspace.com/d2l/home/7234>

6. Select “**Require Respondus Monitor for this exam.**” Adjust startup sequence to your preference.



☒ Monitor Webcam Settings

☐ Don't require Respondus Monitor for this exam

☒ Require Respondus Monitor for this exam

☐ Either Respondus Monitor or a proctored lab can be used to take this exam

Startup Sequence

The Startup Sequence is the set of optional events that occur before a Monitor webcam session begins. You can choose the items to be included in the Startup Sequence, and can edit the text unless it has been locked by the administrator.

☒ Webcam Check	Preview
☒ Additional Instructions	Preview Edit Text
☒ Guidelines + Tips	Preview
☒ Student Photo	Preview
☒ Show ID	Preview Edit Text
☒ Environment Check	Preview Edit Text
☒ Facial Detection Check	Preview

☐ Facial Detection Options

☒ Prevent students from starting the exam if face cannot be detected during Startup Sequence. [\[explain\]](#)

☒ Notify students during the exam if face cannot be detected (prompt for a fix) [\[explain\]](#)

☐ Advanced Settings

7. Scroll down and select **Save + Close**. This may take a moment to process.

- a. When finished, scroll up to check that it shows Required on the named D2L quiz for Lockdown Browser and Respondus Monitor.

Quizzes ▲		LockDown Browser	Respondus Monitor
▼	Computer Ready Quiz - Requires Respondus LockDown Browser + Webcam	Required	Required