



Chapter 1 Exercises

Lesson 1.1: Understanding Different Learning Styles

1. Based on the following statement, what is the speaker's learning style?

| I'd rather not memorize a list of facts.

 - Sensing
 - Intuitive
2. What is a true statement about learning styles?
 - Learning styles are a good excuse for not completing an assignment.
 - Most people fall in the middle of each learning styles pair.
 - All learning styles have strengths and weaknesses.
3. Which term describes learning information through independent study?
 - Verbal learning
 - Sequential learning
 - Sensing learning
 - Global learning
 - Reflective learning
4. Which statement is a sequential learner most likely to make?
 - People say I'm detail-oriented.
 - I'll come back to that later.
 - I care most about the big picture.

Lesson 1.2: Determining Your Personal Learning Styles

5. Which study strategy is best for a global learner?
 - Master the first step before moving forward.
 - Break down a big task into several smaller tasks.
 - Learn a new concept in small, even chunks.
 - Keep the ultimate end goal in mind.
6. Identify two study strategies that are best for verbal learners.
 - Draw out diagrams and charts.
 - Review PowerPoint slides from class.
 - Listen to an audio recording with a friend.
 - Explain difficult topics verbally.
7. A student learns best when their instructor uses PowerPoint slides and charts. Even when they pay close attention, they feel like long lectures go right over their head. Which learning style fits this description?
 - Visual
 - Verbal

8. Which resource would be *least* helpful for a visual learner?

- Graphs
- Pictures and charts
- Pages of handwritten notes
- Videos

Lesson 1.3: Understanding and Reducing Stress

9. A student doesn't know where to find their next class. What kind of stress are they experiencing?

- External stress
- Internal conflict

10. A student is concerned that they'll forget an important assignment. What kind of stress are they experiencing?

- External stress
- Internal conflict

11. Identify two effective ways to manage stress.

- Keep stress hidden.
- Try to ignore stress as much as possible.
- Take action on the most important tasks first.
- Prevent unnecessary stress by avoiding procrastination.

12. What is *not* an effective way to manage stress?

- Work on small assignments before starting large projects.
- Set small deadlines.
- Ignore feelings of stress.

Lesson 1.4: Keeping Yourself Organized

13. Identify the true statement about workspaces.

- Finding a good workspace often requires planning.
- It's okay to be disorganized as long as you know where everything is.
- Your workspace should always be dark and quiet.
- A workspace should be free from class handouts and other course materials.

14. A student completely forgot that their instructor postponed an upcoming assignment. Which organizational resource could help them be more organized?

- Planner
- Workspace
- Filing system

15. A student can't concentrate when there are other people around. Which organizational resource could help them focus?
- Planner
 - Filing system
 - Workspace
16. Identify two benefits of using a filing system.
- You can easily find and review class policies and assignment guidelines.
 - Quizzes and notes will be organized so you can use them to study.
 - You will not have to organize documents.

Lesson 1.5: Managing Your Time Effectively

17. Identify the two *false* statements about time management.
- Putting away your phone will help reduce distractions.
 - You should always increase the time you spend on homework by five hours.
 - To manage your time effectively, don't spend time on activities you enjoy.
 - Certain distractions, like watching TV, are in your control.
18. What is multitasking?
- Working on more than one task at a time
 - Places for you to organize your schedule and record any tasks or responsibilities
 - Tools to plan the amount of time you want to spend on certain activities
19. Are most people good at multitasking?
- No, most people struggle to do multiple tasks well at the same time.
 - Yes, most people can do multiple tasks at once and do them all equally well.
20. Which time-management strategy should you *avoid*?
- Using a top-down method for planning your schedule
 - Spending the majority of your time on hobbies
 - Staying focused on one task at a time
 - Adding work time to your planner before scheduling entertainment time

Lesson 1.6: Taking Notes and Annotating Texts

21. What is annotating?
- A method for grouping information into topics and subtopics
 - An activity that involves paying attention, asking questions, and making connections
 - A strategy that is used for taking notes while reading
 - A term for what you already know about a topic

22. What is a mind map?
- An activity that involves paying attention, asking questions, and making connections
 - A term for what you already know about a topic
 - A note-taking strategy that divides the information into four sections
 - A method for making visual connections between topics
23. Identify two examples of active listening.
- Writing down questions about a homework assignment to ask the instructor later
 - Avoiding difficult assignments and skipping confusing information
 - Putting phones or other distracting devices away during class
 - Looking out the window and daydreaming
24. What is an example of an effective note-taking skill?
- Taking notes that are clear and easy to understand
 - Scribbling down random phrases that are not clearly related
 - Trying to remember everything without writing it down

Lesson 1.7: Using Effective Study Strategies

25. What is *not* an effective strategy for improving study habits?
- Spending a small amount of time studying every day
 - Color coding important information in your class notes
 - Using a memorable sentence to remember steps in a process
 - Leaving all your textbooks stacked in your room
26. Identify the true statement about procrastination.
- Procrastination involves breaking assignments into small chunks.
 - Procrastination can stem from self-confidence issues.
27. What is an effective strategy to make studying part of a daily routine?
- Keep study and work times separate.
 - Keep your study times spontaneous and unplanned.
 - Study at the same time as your roommate.
28. Which study strategy would be most helpful?
- Skimming over the notes one time and hoping it's enough
 - Leaving textbooks stacked in the corner and never opening them
 - Color coding important information in your notes

Lesson 1.8: Reducing Test Anxiety

29. Identify two actions that are *not* effective ways to reduce anxiety before an exam.
- Take advantage of study guides and class handouts.
 - Avoid meeting with your instructor before the exam.
 - Think of setbacks as opportunities for growth.
 - Try not to rely too much on study guides or class handouts.
30. Identify two strategies that can help you become a more confident test taker.
- Become more aware of negative self-talk.
 - Congratulate others for succeeding.
 - Set low expectations for yourself.
31. Identify two strategies that can help reduce anxiety before an exam.
- Telling classmates that you will probably fail the exam
 - Maintaining a positive attitude
 - Looking for opportunities to encourage classmates
32. Which strategy can help you become more confident about the format of a test?
- Meeting with classmates
 - Meeting with the instructor
 - Looking for a copy of the test online

Lesson 1.9: Taking Advantage of Campus Resources

33. Which campus resource can assist students with brainstorming essay topics?
- Disabilities services
 - Academic success center
 - Student services
 - Writing center
 - Library
34. Which issue would you be able to resolve at a college library?
- Finding a tutor
 - Discussing an upcoming test with an instructor
 - Finding articles for a research paper
35. Which campus resource can assist students who need someone to take notes for them?
- Disabilities services
 - Academic success center
 - Student services
 - Writing center
 - Library

36. What is the office responsible for on-campus tutoring?

- Disabilities services
- Academic success center
- Student services
- Writing center
- Library



Chapter 2 Exercises

Lesson 2.1: Preparing Yourself to Read

1. What is the most helpful pre-reading strategy?
 - Predict what the text is about
 - Browse a website while pre-reading
 - Ask a classmate to summarize the text
2. True or false? While pre-reading, reviewing the table of contents is a helpful way to understand how the chapter is organized and broken down.
 - True
 - False
3. Which sentence most clearly indicates the topic of the passage that will follow this introduction?

How many consumers are aware that their hamburger and fries may have ingredients that are also used in cement, Silly Putty, and soap? Many fast food chains use any ingredients necessary to create products cheaply and quickly. We should avoid eating fast food on a regular basis because it is detrimental to our health and the environment.
4. Which sentence most clearly indicates how the author wants the audience to respond?

The U.S. Department of Agriculture has influenced the standards of nutritional education since the early 1900s. However, we must be aware of how the agricultural industry and public health have suffered because of this interference. Food politics and the history of the food pyramid are closely related.

Lesson 2.2: Using Visual Clues

5. Which term matches this definition?

A chart that uses pie slices to show percentages of a whole

 - Font
 - Visual clue
 - Bar graph
 - Pie chart
 - Line graph
 - Legend
6. Which set of data would be best represented with a line graph?
 - The rise and fall in popularity of three TV shows over the past five years
 - The percentages of red, pink, and purple nail polishes sold from a drugstore in the month of November
 - A comparison of the average GPAs of American and Canadian students

7. Which visual would most effectively communicate the number of employees who express satisfaction versus dissatisfaction with their work environments?
- Bar graph
 - Line graph
 - Pie chart
8. Which statement about visual clues is true?
- Reading an image is always quick and easy.
 - Pie charts show changes over time.
 - Seeing an image is not the same as actually reading and interpreting it.

Lesson 2.3: Reading Actively and Purposefully

9. Which strategy is most likely to improve reading comprehension?
- Skim until an interesting passage jumps out at you.
 - Ignore your personal opinions and experiences.
 - Finish the assignment as quickly as possible.
 - Use your own words to summarize the text.
10. Identify the two decisions that would *not* improve reading comprehension.
- Using your own words to summarize important ideas
 - Skimming until you get bored
 - Skipping difficult passages
11. What is the term for understanding and remembering what you have read?
- Passive reading
 - Reading comprehension
 - Active reading
12. Identify the two true statements about reading actively and purposefully.
- Reading involves reflecting on your opinion of an author's main point.
 - It's not necessary to review what you learn from the text.
 - You should avoid making predictions about the text.
 - It's best to read the text in small sections.

Lesson 2.4: Deconstructing Topics, Ideas, and Details

13. Identify the two main ideas that best fit this topic.
- Specific strategies for environmental sustainability
 - We can practice sustainable living by reducing household waste, recycling used items, and reusing goods whenever possible.
 - Approaches to reducing household waste include composting and using reusable dishes, towels, and drinkware.
 - Many people don't realize how many of their daily activities have negative effects on the environment.

14. Which statement is true?

- General information is broad and can include a text's topic, or subject.
- The topic of a text is always expressed in a full sentence.
- Major details are more specific than minor details.
- Main ideas are always stated explicitly.

15. What is most likely the general topic of a text with this topic sentence?

Punk rock is an important branch of popular music that began in the late sixties and continued to flourish through the mid 2000s.

- Popular music throughout the decades
- Film-making strategies
- Ethics in China

16. Which statement is true?

- Minor details often include examples and/or explanations to support major details.
- The topic is the most specific component of a text.
- Main ideas are always stated explicitly.

Lesson 2.5: Identifying Organizational Patterns

17. Which organizational pattern does this short paragraph use?

In the middle of the painting, there is a woman reading. Beside her sits a small dog. Behind them, there is an open window.

- Order of importance
- Chronological
- Cause and effect
- Compare and contrast
- Spatial

18. In the following paragraph, which three words signal a chronological organizational pattern?

The telephone has played a crucial role in the way people communicate. After the original phone was created in 1876, the candlestick phone appeared, different because it was separated into two pieces. Then the rotary phone was invented; users rotated a circle and stopped at each digit in a phone number. Eventually, phones similar to what we have now were developed.

19. Identify the two true statements about organizational patterns.

- An organizational pattern is the structure of a written text.
- You shouldn't trust organizational patterns to indicate an author's train of thought.
- The structure of a written text is about style, not meaning.
- Organizational patterns can help you follow an author's train of thought.

20. Which term matches the following definition?

An organizational pattern used to show the similarities and differences between two topics

- Compare and contrast
- Order of importance
- Chronological

Lesson 2.6: Using Context for Unfamiliar Words or Phrases

21. Identify the two antonyms that are context clues in this sentence.

Even though I'm shy around new people, I'm quite gregarious around my friends.

22. True or false? To understand unfamiliar words, you can think of synonyms and try substituting them into the sentence.

- True
- False

23. Which term matches the following definition?

A word or phrase that helps you determine the meanings of unfamiliar words

- Context clue
- Example
- Substitution

24. Identify the two definitions that are context clues in these sentences.

It can be frustrating to hear my father and his colleagues speak in jargon, vocabulary specific to their job. They can sometimes be categorical, or rigid in their beliefs, so their conversations often end in arguments.

Lesson 2.7: Using Word Parts for Unfamiliar Words

25. Which term matches the following definition?

A word part added to the end of a root in order to change the meaning of a word

- Suffix
- Word family
- Prefix

26. Which term matches the following definition?

A root that forms the base of a word but cannot stand alone

- Combining root
- Prefix
- Suffix

27. Identify the two words in this sentence that are in the same word family.

The mortician never saw immortal beings until one strange encounter.

28. Which term matches the following definition?

A word part added to the beginning of a root in order to create a new word

- Prefix
- Word family
- Combining root

Lesson 2.8: Making Inferences about a Text

29. Identify the two true statements about making inferences.

- You should pay attention to the details that an author chooses to include in their writing.
- To make an inference, avoid asking yourself questions.
- Asking yourself questions can help you make inferences.
- You should disregard the details in a piece of writing.

30. What can you infer about the time of year based on the clues in this passage?

Without thinking, Andre sprinted out the door. In just a few seconds, sweat was pouring down his face. He didn't mind; he was on a mission to catch the person he'd just seen steal his bike. Even though his flip-flops made the run more difficult, he finally caught up with the culprit.

- It is summer.
- It is winter.

31. What can you infer about Chloe's occupation based on the clues in these sentences?

As Chloe drove to work, she rehearsed the questions she planned to ask the defendant. She had a binder full of notes, so she felt prepared. As she entered the courtroom, she passed members of the jury.

- She is a lawyer.
- She is a doctor.

32. What can you infer about how Amir is feeling based on the clues in this paragraph?

Amir waited in line, yawning and staring into space. Around him, people milled around, searching for the perfect gifts. He began fidgeting and making sympathetic eye contact with the individuals standing behind him. Then he checked the time on his phone and sighed.

- He is excited.
- He is bored.

Lesson 2.9: Recognizing Types of Main Ideas and Evidence

33. Which term matches the following definition?

Opinions or statements shared by someone who is knowledgeable about a topic

- Expert analysis
- Examples
- Descriptions
- Author analysis

34. What is the definition of a description?

- An opinion or statement shared by an expert
- The thoughts and feelings of the author
- A specific instance or illustration that demonstrates a point
- A passage that uses words that appeal to the senses

35. Identify the three facts that serve as supporting details in this paragraph.

For centuries, there has been a strong connection between religious mythology and our solar system. All the planets except Earth are named after Roman gods. For instance, Mercury is named after the Roman god of money, messages, and luck, among other things. In fact, people of ancient civilizations thought the planets themselves were deities.

36. Identify the two supporting details in this paragraph.

Dogs make great pets because they are loving and intelligent and trainable. For example, my dog runs to the door every time I come home. Dogs can also be trained to do many things, including find and rescue people in trouble.



Chapter 3 Exercises

Lesson 3.1: Identifying Purpose and Tone

1. Identify the two words that have a positive tone.

- Affordable
- Tacky
- Passionate
- Cheap

2. Identify the sentence with the strongest negative tone.

When certain animal populations increase, hunting restrictions are often lifted. Hunting is an effective way to regulate the animal population, protect the ecosystem, and benefit the hunters themselves. However, misguided, extreme activists whine about hunting since they care more about animals' rights than peoples' rights.

3. Identify the two words that have a negative tone.

- Strange
- Light-hearted
- Passionate
- Sneaky

4. In this passage, which sentence most clearly indicates the purpose?

Algebraic formulas often contain letters to represent what is unknown. For example, in this equation we can easily determine that a equals 1 by subtracting 4 from 5. These simple skills are the foundation of more complex equations. Starting in this chapter, you will slowly accumulate the knowledge you need to solve more difficult problems.

5. Identify an example of a text with a persuasive purpose.

- A report on the latest fitness trends
- A manual describing the parts of an icemaker
- An editorial in the school newspaper arguing for four-day work weeks
- A play called *Roger and the Angry Aunt*

Lesson 3.2: Analyzing Argumentation Strategies

6. What argumentation strategy does this statement use?

This book was written by Rasheed Merton, a celebrity fitness coach.

- Logos*
- Pathos*
- Ethos*

7. The Student Government Association (SGA) at your college has decided that emergency boxes should be placed near campus parking lots and walking trails since many students have night classes. You're in charge of bringing awareness to the issue. After creating a few posters and flyers, you realize that your argument needs more *ethos*.

What should you add to your campaign? Identify the two options that appeal to *ethos*.

- Share safety tips from the campus security office.
 - Share before-and-after statistics from a school that installed emergency boxes.
 - Interview a representative from the National Association of School Safety.
 - Film yourself walking through a campus parking lot at night.
8. Which term matches this description?
- An argument that appeals to a person's trustworthiness
- Ethos*
 - Logos*
 - Pathos*
9. Which two statements about argumentation strategies are true?
- Pathos* is an argumentation strategy based on emotion.
 - Emotions are potentially misleading and manipulative.
 - Following your emotions is the most reliable way to evaluate an argument.
 - Logos* is an argumentation strategy based on emotion.
10. What argumentation strategy does this statement use?
- Earning a degree from our university will help you achieve your dreams.
- Logos*
 - Pathos*
 - Ethos*

Lesson 3.3: Identifying Bias

11. Which statement about bias is *false*?
- All authors have some amount of natural bias.
 - An author who disagrees with the popular opinion is biased.
12. Which term matches this description?
- A situation when an author's personal stake in a topic affects their purpose
- Agenda
 - Bias
 - Spin
 - Conflict of interest

13. In this passage, which two sentences suggest the author's bias?

The new "Space Wars" movie opened this weekend around the country. I worked on it as a stunt double, so I know quite a bit about its production. The director has made several similar movies over her career. The studio that produced the film is based in my hometown in Japan and actually provided me with my first job.

14. A scholarly article says that the research done at the University of North Carolina is "terrible, bad quality rubbish." What aspect of the article reveals bias?

- The purpose
- The tone

15. A popular vlogger raves about the quality of his new headphones, but he was paid for his review by the company that sent them. What aspect of the vlog reveals bias?

- The tone
- The purpose

Lesson 3.4: Evaluating Evidence

16. Which term matches this definition?

When information is as correct and unbiased as possible

- Credibility
- Relevance
- Accuracy

17. Which term matches this definition?

When information is clearly related to the text around it

- Relevance
- Credibility
- Accuracy

18. Identify the two sources that would provide the most trustworthy support for the following statement.

A prehistoric stone circle similar to England's Stonehenge has been discovered in Israel's Golan Heights area.

- An advice columnist
- A sailing teacher at the local marina
- An archaeologist
- An Israeli geologist
- A nutritionist

19. In this passage, which three sentences use relevant supporting details?

Theodore Roosevelt, known for his rugged and active lifestyle, often used activities as distractions from personal hardship. For example, in 1884, Roosevelt's wife and mother died within a day of each other. In his diary, he wrote, "The light has gone out of my life." Roosevelt was known for his strict foreign policies. After the funerals, he went west to the Dakotas and threw himself into ranching and acting as a sheriff.

20. Which three statements about evaluating the evidence in a text are true?
- Some incorrect information is acceptable in a reliable text.
 - Untrustworthy texts sometimes use irrelevant or out-of-context information.
 - Most research cannot say that something is always or never true.
 - Watch out for evidence that seems overly emotional or manipulative.

Lesson 3.5: Understanding the Basics of Logic

21. Which term matches this definition?

A type of logical reasoning that starts with a general premise and argues toward a specific conclusion

- Inductive reasoning
 - Deductive reasoning
 - Conclusion
 - Logical argument
 - Premises
 - Logic
22. What type of reasoning is used in this argument?

I never get sunburned.

I always wear sunscreen.

Therefore, I will never get sunburned when I wear sunscreen.

- Inductive
 - Deductive
23. Which statement uses deductive reasoning?
- The five parks in the city have oak trees, so the new park will also have oak trees.
 - My cat loves to sit in empty boxes, so all cats like to sit in empty boxes.
24. Identify the two premises of this logical argument.

All lizards are reptiles. All reptiles are cold-blooded. Therefore, a lizard is cold-blooded.

25. Which argument has a logical conclusion?
- Most historical homes have ferns hanging on the front porch, and ferns are expensive; therefore, most historical homes are expensive.
 - Zach loves chocolate chips, and these waffles have chocolate chips, so it's likely that Zach will love the waffles.

Lesson 3.6: Recognizing Logical Fallacies

26. A student is reading an article in which a famous author claims that bicycles are a public safety hazard. Which logical fallacy does this demonstrate?

- Appeal to tradition
- False authority
- Bandwagon
- Post hoc*

27. Which term matches the following definition?

Changing an opponent's argument to make it easier to attack

- Appeal to tradition
- False authority
- Straw man
- Bandwagon

28. Which statement is an example of an appeal to tradition?

- This county has voted Republican for five decades; why should that change now?
- After my aunt moved apartments, she lost her job. Thus, we need to fix the housing situation.
- The cafeteria initiative is the beginning of the school's move towards extreme conservatism.
- Senator Talmadge has been divorced six times. Is he the best person to represent us in Congress?

29. During a presentation, a classmate claims that eating coconut oil is healthy because so many people do it. Which logical fallacy does this demonstrate?

- Bandwagon
- Straw man
- False authority
- Hasty generalization

30. A book claims that all women are emotionally expressive because some women cry more than men. Which logical fallacy does this demonstrate?

- Ad hominem*
- Hasty generalization
- Straw man
- Bandwagon

Lesson 3.7: Analyzing and Evaluating Visuals

31. Identify the two accurate statements about analyzing visuals.

- Images communicate photographic truth to viewers.
- Emphasizing certain details in an image is dishonest.
- Learning to evaluate images is an essential critical thinking skill.
- All images make some kind of argument.

32. Which term matches this definition?

How the contents of an image have been selected and arranged

- Purpose
- Context
- Composition

33. Which visual primarily appeals to *ethos*?
- A video of a well-known fitness YouTuber recommending a certain brand of protein bars and eating one at the gym
 - An online ad for a five-star restaurant that depicts a formally dressed couple gazing romantically into one another's eyes
 - An infographic on how exercise and proper nutrition can contribute to overall health
34. Vito has taken pictures at his local beach to persuade city council to purchase more public trash cans and recycling bins. Which visual has the most effective composition for achieving this purpose?
- A freshly painted lifeguard stand
 - Someone walking their dog on a leash
 - Plastic cups and food wrappers in the sand
35. Which description refers to the context of the image?
- The image is of a football player leaping to make a catch.
 - The image is shot from a low angle.
 - The image appears in a news report about increased competition in corporate offices.



Chapter 4 Exercises

Lesson 4.1: Understanding Nouns

1. Identify the singular noun.

- light
- orders
- committees

2. Identify the proper noun.

- roller coaster
- South Dakota
- professor

3. Identify the four nouns in the following sentence.

The stolen paintings were returned to their rightful places in the museum later that year.

Lesson 4.2: Understanding Pronouns

4. Identify the perspective of the underlined personal pronoun.

Your package is scheduled to arrive by Tuesday at noon.

- Second person
- First person
- Third person

5. Identify the case of the underlined personal pronoun.

The instructor sent them an email early this morning.

- Subjective
- Objective
- Possessive

6. Identify the two indefinite pronouns in this sentence.

Despite everyone arriving very late, everything went pretty smoothly.

Lesson 4.3: Understanding Verbs

7. What type is the underlined verb in this sentence?

Last summer, Tamika participated in an archaeological survey.

- Linking verb
- Action verb

8. Which sentence uses a helping verb?

- My brother called to tell me the good news.
- Biologists have documented a new species of caterpillar.
- Professor Blake teaches Introduction to Chemistry.

9. What type is the underlined verb in this sentence?

The second book in the series is one of my favorites.

- Linking verb
- Action verb

Lesson 4.4: Understanding Adjectives and Adverbs

10. What type of modifier is the underlined word in this sentence?

She stared blankly at me, waiting for an answer.

- Adverb
- Adjective

11. Identify the five adjectives (including articles) in this sentence.

Music echoed through the quiet streets as a lone musician softly played a guitar.

12. In this passage, which adjective is connected to a noun by a linking verb?

(1) Foxes live on every continent except Antarctica. (2) Most foxes are wild, but there are exceptions. (3) People who own domesticated foxes say they share similarities with both dogs and cats. (4) Fully domesticated foxes, like Russian silver foxes, actually develop physical characteristics similar to those of other house pets.

- other (Sentence 4)
- share (Sentence 3)
- live (Sentence 1)
- wild (Sentence 2)

Lesson 4.5: Understanding Prepositions

13. Identify the two prepositional phrases in this sentence.

I could smell the roasted garlic chicken from the oven throughout the house.

14. Identify the four prepositions in this sentence.

The wild mustang jumped over the fence around the pasture and swiftly galloped toward the trees by the river.

15. Identify the three objects of prepositions in this sentence.

After the parade in the street, volunteers helped clear all debris and trash from the ground.

Lesson 4.6: Understanding Clauses and Conjunctions

16. What type is the underlined conjunction in this sentence?

We decided to get bubble tea since my friend had never tried it.

- Correlative
- Subordinating
- Coordinating

17. Determine the function of the underlined coordinating conjunction in this sentence.

The majestic and ancient redwood tree rose high above the smaller pine trees.

- Joining two adjectives
- Joining two prepositional phrases
- Joining two independent clauses
- None of the above

18. Identify the two correlative conjunctions in this sentence.

Both the Husky mix in the kennel at the very end and the Labrador right here are available for adoption today.

Lesson 4.7: Identifying the Characteristics of Sentences

19. What type of clause is the following word group?

While we were walking through a maze of tangled vines and gnarled trees

- Dependent
- Independent

20. Which word group is a complete sentence?

- If the alarm goes off before the beginning of the program.
- Eating refined sugars can contribute to inflammation and lethargy.

21. Identify the two dependent clauses in this passage.

The group of explorers sat in a semicircle around the fire. While they waited for the meat to cook, Keynes surveyed their surroundings. His usual confidence had deserted him, and he felt disoriented. After he'd dropped the map during a river crossing, they had been lost for several days.

Lesson 4.8: Identifying Common Sentence Errors

22. Identify the error in this example.

Dehydration can result in dizziness, it can also cause exhaustion.

- Fragment
- Comma splice
- Fused sentence

23. Identify the two fragments in this passage.

Movie director Nick Orson has hit theaters with his new animated children's film. Despite its child-friendly plot, many feel that the film has strong messages for adult viewers. The characters with unique personalities. This is a big change from his usual dialogue-heavy scripts. Expected presence at this year's award shows. Go see the movie and decide for yourself!

24. Identify the error in this example.

The game was delayed by two hours the players took the court at 10:00 p.m.

- Fragment
- Fused sentence
- Complete sentence
- Comma splice

Lesson 4.9: Using Consistent Subjects and Verbs

25. Identify the two sentences that *do not* use subject-verb agreement.

- The band had been touring throughout Europe and South America for the last year.
- In the wake of the scandal, companies were hesitant to continue Andersen's endorsements.
- Those attending the conference seems to be enjoying the keynote speech.
- Everything on the entire menu look delicious.

26. Which verb should go in the blank?

This song _____ me want to dance, but I can't do that at my desk.

- make
- makes

27. Which subject should go in the blank?

The recent _____, inspired by historical events, was nominated for several Oscars.

- movies
- movie

Lesson 4.10: Using Consistent Pronouns and Antecedents

28. Identify the antecedent of the underlined pronoun.

Barrett watched his dog run around.

29. Identify the sentence with a pronoun reference error.

An apple orchard is a great place to spend a day. Once, my family picked apples at a place just a few hours outside of town. The orchard was attached to a farm; they were very friendly and even handed out free samples.

30. Identify the pronoun and antecedent that agree in gender and number.

- Chairs
- Cat
- Her
- It

Lesson 4.11: Using Correct Pronoun Reference and Case

31. Which sentence uses correct pronoun case?

- The park ranger accidentally left her radio in the trunk of the car.
- Her and Martina are going to the concert together.
- Last year, Ana Ixmata traveled to Guatemala to meet she grandparents.

32. Does this sentence use correct pronoun case?

Whom helped this customer with her purchase yesterday?

- No, this sentence does not use correct pronoun case.
- Yes, this sentence uses correct pronoun case.

33. Does this sentence have a pronoun reference error?

The first time that Catie and Nadia met, she was getting over a terrible cold.

- Yes, this sentence has a pronoun reference error.
- No, this sentence does not contain a pronoun reference error.

Lesson 4.12: Using Commas

34. Are the commas in this sentence correct?

Yesterday, I went to, the grocery store, the car wash, and the library.

- Yes, all commas are correct.
- No, there is a comma error.

35. Insert the missing comma after the correct dependent clause.

Ever since the first Ferris Wheel debuted in 1893 at the Columbian World Exposition in Chicago the ride has been a fair and amusement park staple. Though the original Ferris Wheel stood at 264 feet tall, the High Roller in Las Vegas—currently the world’s tallest Ferris Wheel—is more than twice that height.

36. Insert commas around the extra details in this sentence.

Pizza my favorite food is in the oven.

Lesson 4.13: Using Semicolons and Colons

37. Which two sentences use semicolons correctly?

- My family loves eating at this restaurant; it reminds us of when we lived in Hong Kong.
- Unemployment rates are falling; they reached a historical low; just last week.
- After registering for classes; Jerome realized that he only needed ten more credits to graduate.
- According to Eleanor Roosevelt, an American first lady and diplomat, “Happiness is not a goal; it is a byproduct.”

38. Insert the missing colon in this sentence.

My sister has three things at the top of her bucket list crashing a stranger’s party at a fancy hotel, doing yoga in a public park, and appearing as a guest on a late-night talk show.

39. Insert the missing semicolon in this sentence.

As soon as the robot began malfunctioning, the scientist checked the code she found the issue quickly.

Lesson 4.14: Using Apostrophes

40. Which sentence has no apostrophe errors?
- According to police report's, the suspects car had been stolen from his driveway the night before.
 - In tomorrow's basketball game, be sure to wear your ankle brace the entire time.
41. Identify the word without an apostrophe error.
- Mallorys' cat's were lazily sunning themselves on the neighbors' porch.
42. Which sentence has no apostrophe errors?
- Let's stop by the mall and look for a birthday gift.
 - The flimsy roof of the warehouse caved in on it's contents after a week of heavy rain.

Lesson 4.15: Using Quotation Marks, Parentheses, and Brackets

43. After reading the original quotation, identify the sentence that uses brackets correctly to modify the quote.

Original

"Urban legends usually happen to a friend of a friend of the person who is telling the story. However, there is usually no evidence to prove it. The decision to believe them or not is entirely up to the audience."

Modified

"Urban legends usually happen to a [friend of a friend] of the person who is telling the story. However, there is usually no evidence to prove it. The decision to believe [the storyteller] or not is entirely up to the audience."

44. Identify the two sentences that use parentheses correctly.
- Every Sunday during football season, Orlando and Casey (friends from work) throw a viewing party, and everyone brings a side dish or dessert. (I always bring my homemade chocolate chip cookies.) Everyone always has (a great time no matter which teams) are playing or who wins.
45. Identify the two sentences that use quotation marks correctly.
- The statement by the Jordan government stated that "all attempts to rescue the hostages have failed."
 - According to historian Shui Ping, "The Romans failed to learn from the mistakes of the Greeks."
 - My favorite chapter in the entire book is "Who Stole the Tarts?"

Lesson 4.16: Using Ellipses, Hyphens, and Dashes

46. After reading the original quotation, identify the option that uses ellipses correctly to modify the quote.

Original

“Watching soccer is my main hobby, really. I’m no tactician or coach, but I enjoy watching the free flow of it, the different styles, and the histories behind clubs. Like Barcelona vs. Madrid—it’s not just a soccer game; it’s a geopolitical struggle. There are great storylines and no commercials.” - Andrew Luck

- “Watching soccer is my main hobby . . . I enjoy watching the free flow of it, the different styles, and the histories behind clubs. Like Barcelona vs. Madrid—it’s not just a soccer game; it’s a geopolitical struggle. There are great storylines and no commercials.”
- “Watching . . . of it, the different styles . . . ; it’s a geopolitical struggle . . . no commercials.”
- “Watching soccer is my main hobby, really. I’m no tactician or coach . . . it’s . . . just a soccer game.”
47. Does this sentence use the dash correctly?
- | She accidentally left all her groceries—milk, eggs, cereal, and bread outside in a hot car.
- Yes, this sentence is correct.
- No, this sentence is incorrect.
48. Which sentence uses hyphens correctly?
- Most cameras include a timer function that allows-the-photographer to include them-selves in the photo.
- We began by summarizing the first twenty-five pages of the book.

Lesson 4.17: Using Capitalization and Italics

49. Is the capitalization in this sentence correct or incorrect?

| Basil is a popular herb used in both italian and thai cooking.

- Incorrect
- Correct

50. Identify the three words or word groups that should be italicized.

| After reading the novels East of Eden and Roots, we were asked to compare them to the movie Minari.

51. Identify the three words that should *not* be capitalized.

| The National Basketball Association held a Conference about Famous Athletes.

Lesson 4.18: Using Abbreviations and Numbers

52. What is the correct spelling of this number?

| 28

- twentyeight
- twenty eight
- twenty-eight

53. Which sentence formats the numbers correctly?
- According to this website, the highest-paid athlete in 2021 received 180,000,000 dollars.
 - The archaeologists found pottery dating back to 607 BCE.
54. Identify the two true statements about abbreviations.
- Organization names are often abbreviated.
 - Abbreviations make your writing awkward.
 - Abbreviations are shortened forms of words or phrases.

Lesson 4.19: Using Basic Spelling Rules

55. Which word is misspelled?
- vein
 - neither
 - breif
 - species
56. Which spelling correctly adds a suffix to the silent *-e* word?
- hoping
 - typeist
 - homeward
57. Which two spellings correctly add a suffix to words ending in *-o*?
- echos
 - tacos
 - tacoes
 - echoes

Lesson 4.20: Spelling Commonly Confused Words

58. Which word correctly completes this sentence?
- After the exhibition game, the American team was determined not to _____ again.
- loose
 - lose
59. Identify the misused word in this sentence.
- Cho realized she must chose between finishing the book and getting enough sleep that night.
60. Identify the two misused words in this sentence.
- Although there calling for a tornado on the whether station, I am hopeful that it will just be a large storm.

Lesson 4.21: Proofreading Sentences for Grammar

61. Identify the two sentences with comma errors.

Yesterday afternoon, we went, to the movies. Even though I wasn't hungry, I still bought candy and a huge soda. I ate too much food and, I had a bad stomachache. Well, at least I learned my lesson.

62. Identify the two sentences with errors.

There are many signs and symptoms when someone has a concussion. One major symptom are an immediate headache. Memory loss can also occur. Often, concussion victims can get ringing in her ears. If someone has a concussion, it is vital that they receive medical care right away.

63. Insert the missing comma in this sentence.

Oliver rushed to turn off the oven but the turkey and Brussels sprouts had already burned to a crisp.



Chapter 5 Exercises

Lesson 5.1: Determining a Writing Style

1. Which option has a shift in formality?

- Passage 1: Although the conference advocated economic equality, it failed to address gender equality. Srsly, what's up with that??
- Passage 2: The experiment is a double blind. Both researchers and volunteers will be unaware of the study's purpose.

2. In this assignment prompt, which sentence specifies the audience?

This essay should analyze two works of literature, comparing and contrasting their approaches to character development. Assume that your readers are unfamiliar with the works, so summarize the plot of each one. Be sure you correctly format in-text citations and references.

3. Identify an effective strategy for strengthening your writing style.

- Use different tones throughout the essay.
- Consider the audience of the essay.
- Incorporate as many dependent clauses as possible.

4. Which term matches this definition?

A popular phrase that has been overused

- Textspeak
- Cliché
- Slang
- Idiom
- Contraction

Lesson 5.2: Using an Appropriate Tone

5. What is the tone of this sentence?

The public works project failed because our inefficient local government wasted months quibbling over tiny, insignificant budget details.

- Neutral
- Negative
- Positive

6. True or false? If a writer uses an inappropriate tone, it can hurt their credibility.

- False
- True

7. Identify the sentence that is inconsistent in tone with the rest of this passage.

The magnificent mountains cut through the clouds as the sun rose behind the trees. The birds sang, and dew glistened on the grass. There was a dead squirrel on the road by the house. We sat comfortably on the porch and watched deer make their way across the lawn into the forest. Our mugs of delicious coffee warmed us in the cool morning air.

8. True or false? Excluding or including certain details can alter the tone of your writing.
- True
 - False

Lesson 5.3: Maintaining Consistency in Tense and Person

9. Identify the sentence with a shift in verb tense.

My brother knows the perfect song for every occasion. On road trips, he was in charge of the music. After he finishes school, he wants to be a producer. For now, he brainstorms ways to make that dream come true.

10. Identify the sentence with a shift in pronoun perspective.

I always thought I was a pretty good driver; even though I took risks, I had always come out without a scratch or ding. But he knew he was in trouble when he yanked on the steering wheel and it spun freely under his hands. That clunking and scraping I heard was my steering column falling out.

11. Is the verb tense in this sentence consistent or inconsistent?

I prepared the address labels, and Sarah tapes up the packages.

- Consistent
 - Inconsistent
12. Identify the two third-person personal pronouns.

- mine
- your
- she
- them

Lesson 5.4: Correcting Misplaced and Dangling Modifiers

13. Does this sentence have a modifier error?

The presenter gave a lecture on the evolution of bats from Harvard.

- No, this sentence uses modifiers correctly.
 - Yes, this sentence has a dangling or misplaced modifier.
14. Identify the misplaced modifier in this sentence.

The new coach entered the football stadium for the first time to watch the players on the field and marvel at the crowd, which was large and had many seats.

15. Identify the dangling modifier in this sentence.

Striking across the night sky, we watched for hours before finally going inside.

16. Identify the two sentences with misplaced modifiers.

- Making sandwiches for the trip, we smeared peanut butter across the countertop.
- Last weekend, Mom gave me my grandmother's wedding ring, who passed away when I was a baby.
- After babysitting, I grabbed my jacket and walked home, which was covered with baby spit-up.
- With a little dish detergent, the grease stain was easy to remove.

Lesson 5.5: Using Word and Sentence Variety

17. Identify two effective ways to add word and sentence variety to writing.

- Add a conjunction to the beginning of every sentence.
- Substitute descriptive phrases for single words.
- Avoid repeating the same word many times in a passage.
- Use one type of sentence structure throughout the text.

18. Identify the introductory adjective this passage.

One student was extremely late to his English class. Stressed, he rushed into the lecture hall. He was holding his latest writing assignment. He suddenly remembered that class had been canceled that day.

19. Identify the true statement about word and sentence variety.

- Repeating the same noun multiple times makes your writing more interesting and engaging.
- Adding too many phrases to a sentence can make your writing confusing.
- You should use short and simple sentences whenever possible.

20. Which sentence connects two independent clauses with a comma and coordinating conjunction?

Becoming a music producer is difficult, and very few people succeed in the industry. Despite this fact, she was determined to make it happen.

Lesson 5.6: Using Parallelism, Coordination, and Subordination

21. Which sentence does *not* use parallelism?

- The cookies need to be baked, and the racks are for cooling them; remember to package them by tomorrow.
- She dislikes eggs, tolerates tomatoes, and hates peppers.
- I've researched local job openings, sent in my applications, and scheduled three interviews.

22. Is this sentence using coordination or subordination?

An engine uses combustion to generate power, and a motor uses electricity.

- Subordination
- Coordination

23. Identify the subordinating conjunction.

Because the lighting was not that great, the pictures didn't develop very well.

24. Does this sentence use parallelism?

Though being a famous pop star or rap artist seems glamorous, the life of a touring musician is demanding, relentless, and exhausting.

- Yes, this sentence uses parallelism.
- No, this sentence does not use parallelism.

Lesson 5.7: Using Active and Passive Voice

25. Which sentence uses passive voice?

- The campus drama club directed, produced, and performed an original play.
- The skilled musician played the sonata well, even with distractions.
- The skyline was illuminated by the full moon.

26. Which sentence uses passive voice?

- To celebrate the end of a good quarter, I bought doughnuts for the office.
- The pier was dominated by seagulls searching for scraps.

27. Identify the two true statements.

- Sometimes, people use passive voice deliberately to make a sentence vague.
- Active voice tends to sound direct and clear.
- In a sentence that uses active voice, the subject receives the action.

28. Which sentences in this passage use active voice?

(1) The second half of the game stretched on for what seemed like hours. (2) The ball was being closely watched by the exhausted goalie. (3) When the ball soared towards the goal, she deflected it with her outstretched hand. (4) Even the opposing team was impressed by her quick reflexes.

- Sentences 1 and 3
- Sentences 2 and 4
- Sentences 1 and 2

Lesson 5.8: Emphasizing Words or Phrases

29. Which sentence uses subordination?

- Because snow storms are rare here, class was canceled at the first sign of ice.
- The neighbors agreed to pet-sit my dog, so I'm leaving them a spare key.
- He has applied for a part-time job at the campus library.

30. Identify the dependent clause in this sentence.

Though I didn't realize it at the time, I had left my jacket on the train.

31. Insert the missing comma after the dependent clause.

Though it was pouring rain one man in a raincoat danced, sang, and splashed in the puddles.

32. Identify the true statement about emphasis in writing.

- Sentence structure does not affect which ideas are emphasized.
- Variety in writing is generally unimportant.
- Sentence structure can place emphasis on certain ideas.

Lesson 5.9: Choosing Clear, Concise, and Vivid Words

33. Identify the sentence in this passage that uses active voice.

The player kicked the ball with all his strength, straight through the goalposts. A teammate was grabbed by a celebrating assistant coach. The whistle was blown by the referee.

34. Which sentence has the most vivid word choice?

- Overhead, the white cranes soared through the sky.
- The large birds flew overhead.

35. Which sentence is most concise?

- The day before today, my sister used her funds to purchase a car that used to belong to someone else.
- Yesterday, my sister purchased a used car.

36. Identify the two true statements.

- Synonyms are overly technical terms that can be unclear.
- Vivid language should be reserved for creative fiction.
- Any type of writing can be improved with vivid language.
- Jargon is overly technical language that can be unclear.

Lesson 5.10: Using Inclusive Language

37. Identify the two gender-specific terms.

- Female pilot
- Policeman
- Police officer
- Pilot

38. Identify the true statement about using inclusive language.

- Stereotypes refer disrespectfully only to ethnicity, not gender or sexual orientation.
- Stereotypes can refer disrespectfully to nearly any characteristic of an individual or group.

39. Identify an effective strategy for using inclusive language.

- If you know which pronouns someone prefers, use them.
- Avoid asking people which pronouns they prefer.
- Use phrases such as “real man” or “like a girl.”

40. Identify another effective strategy for using inclusive language.
- Make general assumptions about an ethnicity or culture.
 - Include the ethnicity of every person you mention.
 - If it's appropriate and relevant to discuss race or ethnicity, use the correct terms.

Lesson 5.11: Proofreading Sentences for Style

41. Identify the verb with a different tense from the other verbs.

After she found a costume to wear, my aunt dresses as a ghost and greeted trick-or-treaters with a pumpkin she had filled with candy.

42. Insert the missing comma after the dependent clause in this sentence.

After I ate the chalky protein bar I needed to drink something and wash away the grit.

43. Identify a strategy that is most relevant to proofreading for style issues.

- Make sure the spelling is correct.
- Check for parallelism issues.

44. Identify two issues that should be the focus while proofreading for style.

- Semicolons
- Italics
- Vivid words
- Sentence emphasis



Chapter 6 Exercises

Lesson 6.1: The Writing Process for Paragraphs

- Which stage of the writing process involves rereading your draft and checking for incorrect spelling?
 - Submitting
 - Revising
 - Drafting
 - Pre-writing
 - Editing
- Which term matches this definition?

A stage of writing that involves making decisions, planning ideas, and identifying assignment guidelines

 - Drafting
 - Revising
 - Submitting
 - Editing
 - Pre-writing
- Identify the two true statements about the academic writing process.
 - The first step of the academic writing process is revising.
 - The third step of the academic writing process is revising.
 - The fifth and final step of the academic writing process is submitting.
 - The second step of the academic writing process is submitting.
- Identify two steps of the drafting stage.
 - Start putting your ideas into words.
 - Decide what to write about.
 - Don't worry about perfect spelling.
 - Identify assignment guidelines.
- Identify two steps of the revising stage.
 - Improve the sentence organization.
 - Format the paragraph to be printed.
 - Share your work with your audience.
 - Add relevant content.

Lesson 6.2: Choosing a Topic and Scope for a Paragraph

6. What is mind mapping?
- A strategy for exploring and developing ideas
 - A strategy that involves writing down any ideas that come to mind
 - A strategy for making visual connections among topics
7. If an assignment prompt requires you to discuss a topic, what should be your primary goal?
- Look at different opinions or ideas about a topic.
 - Recount a personal experience with a topic.
 - Explain the overall point of a topic.
 - Give reasons to support a topic.
8. For the general topic of animals, identify two narrowed topics most appropriate for an audience of fourth-graders.
- Farming and the abuse of animals
 - The process of slaughtering cattle
 - The benefits of growing up with a dog
 - How to take care of a goldfish
9. In this writing prompt, identify the two sentences that indicate the assignment's purpose.
- What are the three most significant issues for presidential candidates to address, and why? Construct a compelling argument to support your answer. Your essay should be one page long and submitted no later than next Tuesday.
10. In this writing prompt, identify the two sentences that indicate the assignment's constraints.
- Summarize one of the novels covered in class this semester. Your paragraph should be at least 800 words. It is due in one week. Use MLA style to cite the book you summarize. Include a work-cited page.

Lesson 6.3: Writing a Topic Sentence

11. Which statement about topic sentences is true?
- A topic sentence should avoid making a strong claim.
 - A narrowed topic should always be vague.
 - An informative topic sentence will share specific information.
12. Identify a characteristic of a strong topic sentence.
- It quotes the opinion of an expert.
 - It contradicts the controlling idea.
 - It uses direct language.

13. Identify the topic sentence of the following passage.

Space telescopes have provided us with new ways of viewing and understanding the universe. The Spitzer Space Telescope used infrared light to detect a large cluster of galaxies 8.5 billion light-years from Earth. The GALEX space telescope used ultraviolet light to see that the wandering red giant star, Mira, was shedding mass as it sped through the Milky Way. The Chandra space telescope helped to determine that a black hole is being tossed out of two colliding galaxies.

14. Identify the strongest topic sentence.

- What is the most beautiful mountain range in the United States?
- Because of their natural beauty and cultural heritage, the Appalachian Mountains are a great place to visit.
- The Appalachian Mountains are a decent place to spend your vacation.

15. Identify the controlling idea of this topic sentence.

Influential lobbyists who work for corporate interests exert too much influence on politics in the United States.

Lesson 6.4: Choosing an Organizational Pattern

16. Which organizational pattern is best for a paragraph about the differences between Spanish and Portuguese?

- Compare and contrast
- Spatial
- Chronological
- Cause and effect

17. Which organizational pattern is best for a paragraph that describes the visual landscape of red sandstone formations in Valley of Fire State Park in Nevada?

- Order of importance
- Spatial
- Cause and effect
- Order of importance

18. Identify the organizational pattern of this outline.

1. Very important point
2. Somewhat important point
3. Less important point

- Compare and contrast
- Order of importance
- Chronological
- Cause and effect

19. Which organizational pattern does this passage use?

There are three types of clouds that often appear in the sky. Stratocumulus clouds can be gray or white and often look like groups or waves of many smaller clouds. Cumulonimbus clouds are dense, heavy-looking, and look like towers. Nimbostratus clouds are usually gray and appear most often during rain. These are just a few of the different types of clouds in the Earth's atmosphere.

- Chronological
 - Order of importance
 - Topical
 - Cause and effect
 - Spatial
20. Which organizational pattern is best for a paragraph on factors that caused the Cold War?
- Order of importance
 - Cause and effect
 - Spatial
 - Compare and contrast

Lesson 6.5: Drafting a Paragraph

21. Identify the two true statements about paragraphs.

- The main points of your draft are determined by your organizational pattern.
- The concluding sentence should be identical to the topic sentence.
- Topic sentences review the ideas you discussed in the previous paragraph.
- Writing a first draft is not about perfecting your grammar and spelling.

22. The sentences in this paragraph are out of order. Identify the best option for a concluding sentence.

Climate change has affected the migratory patterns of birds. Many swallow species aren't traveling as far north to breed as they once did. Warmer temperatures around the globe have affected birds' migratory habits and entire ecosystems, raising concern among scientists and environmentalists alike. Additionally, many hummingbird species aren't traveling as far south during the winter.

23. Identify the transition phrase that does *not* accurately indicate the relationship between the two ideas.

During the pre-season, Jamil ran every day and lifted weights; as a result, he still wasn't in shape for team tryouts.

24. The sentences in this paragraph are out of order. Identify the best option for a topic sentence.

Enkidu lives a wild and uncivilized life in the forest; Gilgamesh lives and travels through the cities of men. Although the gods create Enkidu as Gilgamesh's equal, the two beings live vastly different lives that are at odds with their typical habitats. Although Gilgamesh lives in the "civilized" world, he behaves wildly, taking children from their parents and carousing. In contrast, Enkidu lives innocently in the forest.

25. Identify the support sentences in this passage.

Mary Lincoln's sad childhood contributed to her narcissism and paranoia. When Mary was six, her mother died from childbirth complications. Six months later, Mary's father, Robert Todd, remarried. Gaining a new stepmother, as well as losing her own mother and a baby brother, affected Mary deeply. These disturbing events left a permanent imprint on young Mary's life.

Lesson 6.6: Revising and Editing a Paragraph

26. Which step is part of the revision stage?

- Proofreading for grammar issues
- Reorganizing ideas
- Fixing spelling issues

27. In this passage, which sentence should be revised for focus?

There are many factors that can cause nausea. One of the most common causes of nausea is a reaction to something that has been ingested. Nausea can last for a long time or only a few seconds. Other typical causes include pregnancy, dehydration, liver disease, and migraines. These causes can sometimes be treated with simple remedies.

28. In the following passage, which sentence should be revised for development?

There are numerous benefits of playing chess. Primarily, because the rules and strategies require using both sides of the brain, players often increase their overall brain functionality. Improved memory is another benefit of playing chess. Last, because the game demands an awareness of detail, playing the game sharpens the player's ability to recognize detail in everyday life.

29. Identify two effective revision strategies.

- Take frequent breaks.
- Ignore feedback or criticism.
- Make changes in small steps.

30. Identify the true statement about revising and editing a paragraph.

- Saving multiple drafts helps you perceive improvements in your writing.
- You should try to revise your work all at once.
- Your ideas should already be fully developed once you get to the revision stage.

Lesson 6.7: Submitting a Paragraph

31. Which step is part of the submitting stage of writing?

- Choosing an organizational pattern
- Writing a topic sentence
- Printing or uploading your work
- Deciding on a purpose

32. Which term matches this definition?

The style and arrangement of a text

- Format
- Page margin
- Font

33. Identify two effective strategies for submitting a paragraph.

- Post a copy of the paragraph to Twitter to prove you finished it on time.
- Email the paragraph to yourself to ensure there aren't problems with opening the file.
- Check the assignment guidelines for the correct file format.

34. Identify the two best formatting choices for an app focused on nutrition, muscle development, and fun ways to exercise that is aimed at elementary school-aged children.

- Large, bold headings in bright colors
- Illustrations of popular video game characters exercising
- A video of a clinical dietitian explaining the metabolism

35. Identify a step in the submitting stage of the academic writing process.

- Focus on any spelling issues in the draft.
- Check the paragraph's page margins and font size.
- Choose the paragraph's purpose and main idea.



Chapter 7 Exercises

Lesson 7.1: Preparing to Write a Longer Text

1. Identify a task that is part of the drafting stage.
 - Adjusting the layout of the final draft
 - Writing the first version of the text
 - Making stylistic improvements to the final draft
 - Generating topic ideas
2. What stage of writing involves making improvements to content and organization?
 - Academic writing process
 - Drafting
 - Revising
 - Pre-writing
3. Identify three effective strategies for creating a writing schedule.
 - Use a planner to record all assignments.
 - Schedule six-hour writing sessions.
 - Schedule extra time in case you have technology issues.
 - Mark the paper's due date in a planner.
4. Identify two true statements about writing a longer text.
 - It's a good idea to view your personal deadlines as very flexible and casual.
 - Planning the purpose and genre of your text is part of pre-writing.
 - Making a writing schedule involves writing when you feel like it.
 - Thesis or purpose statements are written in the pre-writing stage.

Lesson 7.2: Understanding Genre and Purpose

5. Identify two true statements about genre and purpose.
 - Grammar is not important in professional genres of writing.
 - You should use the same conventions for all genres of writing.
 - Informal writing is acceptable in some genres.
 - Perfect grammar is less important in informal genres, like personal emails and text messages.
6. Identify two examples of academic writing.
 - Text messages
 - Narrative essays
 - Product flyers
 - Oral presentations

7. Identify the two key words that indicate the essay's purpose to inform.

The essay I've written discusses how to practice martial arts and demonstrates how different techniques are effective.

8. Identify two true statements about genre and purpose.

- You should adapt your writing to the conventions of your genre.
- All academic writing should use nonstandard English.
- The occasion for your writing is more important than your audience.
- One goal of writing is to meet the needs of your audience.

Lesson 7.3: Choosing a Topic and Scope for a Longer Text

9. Identify the narrowed topic with the purpose to reflect.

- The country should adopt a new voting system
- How to vote in local elections
- My first voting experience

10. What is the most helpful strategy for choosing a topic?

- Ask a friend to pick a topic for you.
- Consider what would interest your audience.

11. Which narrowed topic would be best for a persuasive essay on classic literature?

- Classic literature is the reason I decided to be an English major.
- Classic literature should include contemporary books that meet certain criteria.

12. Identify an effective strategy for choosing a topic and narrowing the scope.

- Use brainstorming strategies to start developing ideas.
- Make the essay longer than the guidelines require to impress your instructor.
- Consider the common grammatical errors you make.

Lesson 7.4: Writing a Thesis or Purpose Statement

13. What is the purpose of this thesis statement?

Because of ethical and financial concerns, free-range farming should not be subsidized by the government.

- To inform
- To persuade

14. Identify the strongest thesis statement.

- Local food bank charities provide food to those who need it.
- The government should pass a law requiring grocery stores to donate unsold food items.

15. Identify two examples of purpose statements.
- This paper will compare and contrast business writing with academic writing.
 - Writing is a skill that should be practiced often because it plays a role in many career fields.
 - This presentation will explain the steps of the writing process.
16. What is an idea or opinion that an author expresses about a topic?
- Statement of purpose
 - Controlling idea
 - Thesis statement

Lesson 7.5: Organizing and Outlining a Longer Paper

17. Which organizational pattern shares events in the order they occurred?
- Order of importance
 - Compare and contrast
 - Cause and effect
 - Spatial
 - Topical
 - Chronological
18. What is the best organizational pattern for outlining an essay that discusses different specializations in the medical field in no particular order?
- Cause and effect
 - Spatial
 - Order of importance
 - Compare and contrast
 - Topical
 - Chronological
19. Identify the two strongest headings for a topic outline.
- Communication Through Sign Language
 - Origins
 - The Results of Communication
20. Identify the true statement about organizing and outlining a text.
- A working outline should be very formal.
 - Outlines are a visual representation of the organization and ideas in your paper.
 - Once it is written, your working outline should not be changed.

Lesson 7.6: Writing with Technology

21. Identify an effective strategy for writing with technology.
- Print your paper and write in the page numbers with a pen.
 - Rely on spell check to catch every spelling mistake.
 - Save your work in two places.
22. Identify two more effective strategies for writing with technology.
- Keep all your work on the library computers.
 - Use spell check to help you proofread.
 - Save two versions of one document.
 - Use the same formatting for every project.
23. What is the term for the way text is arranged on a page or screen?
- Header
 - Layout
 - Page margin
24. Identify two effective formatting approaches.
- Use the Layout tab in Word to set page margins.
 - Use the Insert tab in Word to set up page headers.
 - Manually number each page.

Lesson 7.7: Writing a First Draft

25. Identify a step in the drafting stage.
- Use spell check to proofread.
 - Use research notes to fill out the content.
 - Choose a format and layout for the final draft.
26. Identify a true statement about writing a first draft.
- The first draft does not have to be perfect.
 - The first draft should be as polished as possible.
27. Identify two *false* statements about writing a first draft.
- You should gather supplies and materials before you begin writing.
 - While writing the first draft, you don't need to worry about supporting your thesis.
 - You should always write in order, starting with the introduction.
 - Your first draft doesn't have to be perfect.
28. Identify two effective preparation strategies for writing.
- Keep your brainstorming notes nearby as you draft.
 - Create a workspace that helps you focus.
 - Put off starting as long as possible.

Lesson 7.8: Using Paragraphs Effectively

29. Which section of a longer work shares supporting details and evidence?

- Body
- Conclusion
- Introduction

30. What type of paragraph slowly builds toward stating the thesis of a paper?

- The introduction
- The conclusion
- The body

31. In the following passage, which sentence signals a transition?

I was gripping the chair tight, bracing myself. My eyes were closed, and my mouth was clenched. I opened one eye to see my friend smirking. "Relax," he said, "It'll be worse if your muscles are tense." I thought getting a tattoo hurt until I fell off my bike a few years later.

32. Which term matches this definition?

A paragraph that ties together the ideas in a paper and summarizes the main points

- Signpost word
- Conclusion
- Transition sentence
- Bridge paragraph

Lesson 7.9: Revising a Longer Text

33. Identify two questions that can effectively guide revising for focus and development.

- Have I used easy-to-read fonts and colors?
- Have I discussed my topic specifically and in depth?
- Do I need to change the design when I upload my text?
- Have I included author analysis to explain my main points?

34. Which step is part of the revision process?

- Revising for page length
- Revising ideas
- Revising for word count

35. Identify three narrowed topics that would allow for a well-developed text.

- Education
- Physical effects of disordered eating
- Forensics
- Arguments favoring a meat-heavy diet
- Benefits of a younger legal drinking age

36. Which term matches this definition?

Clear communication and support of a main idea

- Editing
- Development
- Revising
- Focus

Lesson 7.10: Participating in Peer Review

37. Identify an effective peer review strategy.

- Practice actively reading the text.
- Read the text as quickly as possible.
- Make as many comments as possible.

38. As an author whose work is being peer reviewed, what is an effective strategy for benefitting from the process?

- Use every suggestion from the reviewer.
- Remember that the final decisions are yours.
- Remember that the reviewer is always right.

39. Is this an example of constructive criticism?

I really enjoyed the introduction once I got into it, but the beginning didn't grab me right away. Using a quote or anecdote might draw in the audience better.

- No, this feedback is not constructive.
- Yes, this feedback is constructive.

40. Identify two benefits of a peer review.

- It helps you identify your strengths and weaknesses as a writer.
- It's an opportunity to get feedback before submitting the final version for a grade.
- It allows someone else to be completely responsible for revising your work.
- It guarantees a good grade.

Lesson 7.11: Submitting a Longer Text

41. Identify two tasks involved with submitting an assignment.

- Selecting a narrowed topic
- Choosing a layout and design
- Adding appropriate visuals

42. Identify two true statements about publishing your work.

- The first step in submitting a longer text is choosing a layout and design.
- Your purpose does not influence which images you add to your work.
- Images should follow the same design guidelines as the rest of the text.
- Once your work has been printed or uploaded, it no longer requires revision.

43. Identify two true statements about consistent design.

- It helps the audience easily perceive key points.
- It creates an organized appearance.
- It makes up for disorganized and unsupported ideas.
- It is only important when submitting an academic paper.

44. Which statement about submitting your work is true?

- Publishing is always the end of the writing process for a text.
- Genre does not affect the layout and design of your work.
- The design of your text involves the way your writing is arranged on the page or screen.
- The layout and design of your work will probably be affected by the genre.



Chapter 8 Exercises

Lesson 8.1: Researching and Writing Responsibly

1. Which term matches this definition?

A note in a paragraph that tells the reader which words and ideas come from a source

- Works cited
- In-text citation
- Plagiarism

2. Identify the two true statements about responsible research and writing.

- Paraphrases never require a works-cited citation.
- Direct quotes always need to be cited.
- Skimming a source instead of reading carefully could cause you to summarize or paraphrase the information incorrectly.
- It's not always necessary to place quotation marks around direct quotes.

3. Identify two effective strategies for avoiding plagiarism.

- Include the word count for every quotation.
- Make in-text citations as specific as possible.
- Use one general in-text citation for every source.
- Make sure your own words are different from your source's words.

4. Identify the signal phrase in this passage.

In *The Lorax*, one of his most famous books, Dr. Seuss illustrates the importance of environmental preservation. The Lorax tries to prevent all the trees from being cut down. Ultimately, he fails because the people are greedy and want to use the trees to make money.

5. In the following passage, which sentence *incorrectly* cites an outside source?

"America's school system has not been modified since it was formed to train workers in the Industrial Era." For this reason, many of our students are not graduating as ready for today's challenges as they used to be. Unless we restructure this system, we will fail future generations.

Lesson 8.2: Making a Research Plan

6. Identify two true statements about making a research plan.

- Preliminary research is unnecessary for topics about current events or modern technology.
- Instructors may require that you use specific types of sources, like books or academic journals.
- All research sources are equally credible and trustworthy.
- Preliminary research can help you ensure that there is enough material to support your main idea.

7. Identify the two paper topics that would benefit most from field research.
- Art styles common in ancient Egyptian society
 - The local music scene
 - The controversy over your school changing their mascot
8. Identify two true statements about research timelines.
- Research timelines can help you plan to use the library, which is only open at certain times.
 - You only need to use a timeline if you are feeling confused about an assignment.
 - These timelines also help you schedule research times to avoid procrastination.
9. Identify two effective strategies for starting a research paper.
- Begin writing an introduction about the topic
 - Add scheduled research times to your planner
 - Review the instructions to find out what types of sources you can use
10. A student is writing an article for the school newspaper to inform other students about products and services offered by popular online retailers. Which research method would be most relevant and useful?
- Searching for an academic journal about student newspapers
 - Asking a roommate to take a survey about their favorite stores
 - Searching the internet for current consumer reports and guides

Lesson 8.3: Organizing the Research Process

11. Which statement about organizing the research process is true?
- Summaries, paraphrases, and quotes don't need to be labeled during the research process.
 - Research notes help you organize your thoughts during the writing process.
 - There is a strict format for research journals.
12. Which definition matches the term *research notes*?
- A running list of sources you plan to use in your paper
 - A detailed record of source information you find during your research
 - A record of the overall research process
13. Identify two accurate statements about research journals.
- Research journals can help you find information about your research process.
 - If you forget where useful information came from, you can use your journal to retrace your steps and find the source.
 - You shouldn't include any new thoughts or questions in your research journal.

14. Identify two examples of staying organized during the research process.
- Spending three hours in the library doing research but not recording any questions or insights
 - Labeling summarized and paraphrased information in research notes
 - Recording and organizing sources in a working bibliography
15. Identify two types of information that should be included in your research notes.
- Your paper's introduction and conclusion
 - Dates that you did not conduct research
 - Notes on how you want to use the source in your paper
 - The publication information of sources

Lesson 8.4: Identifying Types of Sources

16. Identify two examples of a primary source.
- The diary of Samuel Pepys
 - A website on Chinese dynasties
 - Sojourner Truth's "Ain't I a Woman" speech
 - A scholarly article on Mayan art
17. Which term matches this definition?
- A document that discusses information from a primary source
- Secondary source
 - Popular source
 - Primary source
 - Scholarly source
 - Scholarly peer review
18. Identify two examples of a secondary source.
- A website on Chinese dynasties
 - "Stairway to Heaven" by Led Zeppelin
 - A study by the Gates Foundation
 - An analysis of the Gettysburg Address
19. What type of source is written and peer-reviewed by experts?
- Popular
 - Scholarly
20. Identify two true statements about sources.
- A scholarly source will have a works-cited list, references list, or bibliography.
 - Scholarly sources are written for a general audience.
 - Your purpose should influence the sources you use.
 - A source is primary if it discusses an original document.

Lesson 8.5: Evaluating the Credibility of Sources

21. Identify two true statements about evaluating credibility.
- The organizations that an author is associated with will never affect their writing.
 - It's natural for authors to have biases.
 - Relevant sources should provide specific, focused information about a topic.
 - Trustworthy authors frequently use extremely positive or negative language.
22. Which term matches this definition?
- When an author has a personal stake in a topic that affects their purpose
- Credibility
 - Relevance
 - Bias
 - Agenda
 - Conflict of interest
23. Identify the two most credible source examples for a research project on drug use.
- An article published last November in a medical journal
 - An interview with a friend who has watched a popular TV series about drug abuse
 - A documentary produced by the National Federation of Drug and Alcohol Abuse
24. Which term matches this definition?
- What makes someone or something believable
- Relevance
 - Conflict of interest
 - Bias
 - Credibility
 - Agenda
25. Identify two examples of credible sources for a research project on the health benefits of avocados.
- An article published last month in a scholarly nutrition and health journal
 - An interview with someone who loves eating avocados
 - An interview with a registered dietitian

Lesson 8.6: Applying MLA Styles and Formatting

26. Identify the true statement.
- Summaries should use original wording in quotation marks to explain information.
 - Only long quotations should use quotation marks.
 - A summary explains a large amount of information in a few sentences.

27. Which term matches this definition?

An explanation of someone's words or sentences using your own words

- Paraphrase
- Quote
- Summary

28. Identify the sentence that uses a correct MLA-style in-text citation.

"Orange peels can replace plates in desperate times" (86). One study indicates orange peels have been used in this way for centuries (Johnson 544).

29. In the space provided, rewrite this incomplete works-cited entry with the title of the container, *Fashion Studies Journal*, in the correct place.

Grimby, Vera, and Ellis Perez. "Fashion Trends Throughout the Decades and What They Mean for Feminism." vol. 67, no. 7, 2012, pp. 60-70.

30. Which statement is true?

- A summary never requires a signal phrase or in-text citation.
- You can change the original meaning of a quotation as long as you use an in-text citation.
- Paraphrases always require an in-text citation.

Lesson 8.7: Applying APA Styles and Formatting

31. In this passage, indicate which signal phrase should be followed by an APA-style in-text citation.

Heavy cell phone use could lead to brain tumors, claimed a study by the National Institutes for Health, though their research proved questionable, especially since they conducted the study during the advent of cell phone use.

32. Indicate which part of this APA-style reference entry has an error.

Peterson, J. & Mann, S. (2005). "Miniaturizing the Micro-Apartment." Random House.

33. Which paper title is formatted in APA style?

- SMALL BATCH CRAFTSMANSHIP
- The Resurgence of Small Batch Craftsmanship
- The Resurg. of Craftsmanship
- the resurgence of craftsmanship

34. Which sentence has a correct APA-style in-text citation?
- Heimish argued that nanotechnology could revolutionize modern surgical procedures (page 41).
 - Latish stated, "Nanotechnology could turn heart bypass surgery into a routine outpatient procedure" (2016) (p.245).
 - Messenger (2014) maintained that "we are on the very brink of a nanotechnology revolution" (para. 14).
 - Smith and Redkins (et al.) argued that the benefits of artificial intelligence far outweigh the theoretical dangers.
35. Which section of an APA research paper is immediately after the abstract?
- References page
 - Body
 - Title page